

# AGENDA

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**Meeting:** Audit  
**Place:** Kennet Room - County Hall, Trowbridge BA14 8JN  
**Date:** Tuesday 24 June 2014  
**Time:** 10.30 am

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Please direct any enquiries on this Agenda to David Parkes of Democratic Services, County Hall, Trowbridge, direct line (01225) 718220 or email [david.parkes@wiltshire.gov.uk](mailto:david.parkes@wiltshire.gov.uk)

All public reports referred to on this agenda are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk) .

Press enquiries to Communications on direct lines (01225) 713114 / 713115

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## Membership:

Cllr Richard Britton (Vice  
Chairman)  
Cllr Rosemary Brown  
Cllr Tony Deane (Chairman)  
Cllr Stewart Dobson  
Cllr Julian Johnson

Cllr Stephen Oldrieve  
Cllr Helen Osborn  
Cllr Linda Packard  
Cllr Sheila Parker  
Cllr David Pollitt  
Cllr James Sheppard

Non-Voting Members  
Cllr Jane Scott OBE  
Cllr Dick Tonge

Substitutes  
Cllr Terry Chivers  
Cllr Peter Evans  
Cllr Nick Fogg MBE  
Cllr Mike Hewitt  
Cllr George Jeans  
Cllr David Jenkins

Cllr Jacqui Lay  
Cllr Dr Helena McKeown  
Cllr John Noeken  
Cllr Jeff Osborn  
Cllr Mark Packard  
Cllr Ian West

## Part I

### Items to be considered while the meeting is open to the public

#### **1 Apologies and Membership Changes**

To receive any apologies or membership changes

#### **2 Minutes of the Previous Meeting (*Pages 1 - 6*)**

To confirm and sign the minutes of the Audit Committee meeting held on 11 March 2014.

#### **3 Chairman's Announcements**

To receive any announcements through the Chair.

#### **4 Members' Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

#### **5 Public Participation and Committee Members' Questions**

The Council welcomes contributions from members of the public.

##### Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

##### Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the no later than 5pm on **17 June 2014**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

**6 Annual Governance Statement (Pages 7 - 32)**

To receive the Annual Governance Statement from Ian Gibbons, Associate Director of Law and Governance, and Monitoring Officer

**7 SWAP IA Annual Report (Pages 33 - 52)**

The report from internal audit will be presented.

**8 KPMG - External Audit Interim Report 2013/14**

**9 KPMG - External Audit Progress Report & Technical Update**

**10 KPMG - External Audit Fee Letter for 2014/15**

**11 Forward Work Programme**

To be updated and note any future items for the Committee.

**12 Date of Next Meeting**

To note that the next regular meeting of the Committee will be held on 31 July 2014.

**13 Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

**Part II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**